

MINUTES

THE ANGLICAN PARISH OF TYENDINAGA PARISH COUNCIL	PRESENT: Cathie Vick, Marlene Brant Castanello, Shirley Maracle, Brian Branchaud, Bev Hill, Doug Green, Dave Wilson, Tammy Doreen, Pat Brant, the Rev'd Brad Smith, Will Brant (guest)	MEETING TIME/LOCATION: Tuesday 3 January 2012 7:00 – 9:00 p.m. QAPC
	REGRETS: Carla Barnhardt, Bill Brant, Marilyn Brant	

AGENDA ITEM	DISCUSSION/DECISION	ACTION
1.0 OPENING WORSHIP	The meeting was called to order at 7:05 p.m.	
2.0 ADOPTION OF THE AGENDA AND MINUTES OF LAST MEETING	Adoption of agenda. Moved: Pat Brant; Seconded: Doug Green. Carried. The minutes of the last meeting were approved as presented. Moved: Brian Branchaud; Seconded: Cathie Vick. Carried.	
3.0 BUSINESS 3.1 Worship, Witness, Parish Life 3.2 Faith Formation 3.3 Stewardship	a. Trial Worship and Study Schedule. The experiment will occur from the first Sunday in February to the last Sunday in March. After discussion, the consensus was that we will seek feedback from the parish after the experiment's conclusion. b. Archbishop Douglas Hambidge will be visiting us for the 9:15 Christian Education session and the 10:30 Sunday Celebration on 12 Feb. His theme will be stewardship as a way of life. c. Monthly meetings. Discussion was held as to whether or not monthly meetings of parish council were desirable due to the state of flux we are in right now. For the time being, it was agreed that the current schedule will be maintained. Brad invited ideas for the sixteen Christian education periods that will occur during the trial worship and study schedule.	<p>Wardens will create a new plan to be presented at the 3 Jan meeting. Need budgets for each congregation and how much each congregation is contributing towards its budget.</p> <p>Parishioners will be invited to contribute a potluck dish for lunch.</p>
3.3 Stewardship	a. The Financial Statement was accepted as presented but resulted in some	

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3.4 Outreach and Mission	<p>discussion. There was a general desire for more understandable reports, perhaps with charts, and a need for breakdowns by congregation. A suggestion was made to create a card to put on the fridge that reminded people of the minimum donation required to sustain ministry. In 2012, it would be helpful to publish a financial report each month.</p> <p>b. 2012 Budget Priorities. At the November meeting, members of parish council were invited to consider potential budget priorities for 2012 (both operating and capital) and to bring them to this meeting for discussion. No priorities other than what were identified in the draft budget were identified.</p> <p>c. 2012 Operating Budget. Brad and the wardens presented the draft budget for discussion. It was noted that more realistic (i.e. based on past performance) offering revenues were budgeted and that the budget was forecasting a deficit. Parish Council agreed to send the budget to Vestry for approval.</p> <p>d. Healthy and Sustainable Congregations Benchmarks. Doug Green presented a set of benchmarks based on the diocesan marks of a healthy parish and an evaluation system used in industry to help guide our conversation about the viability of the parish. Once the system is finalised, we will interview parishioners to gather evidence, review parish documents such as the financial statements, make an assessment of the various benchmarks, and arrive at a score of health and sustainability.</p> <p>a. It was noted that we spent approximately 1/3 of the outreach budget in 2011 due to anxiety over the availability of funds. Several comments were made noting that if we approve a budget with an outreach line in it, we should spend the money as some of our donors give more money because we are doing outreach.</p>	<p>For Vestry Report: more charts.</p> <p>Brad: contact diocesan financial officer and other parish treasurers for best practices around financial reporting.</p> <p>Wardens: ensure a financial report is published each month in 2012.</p> <p>Doug: continue to refine the scoring system.</p> <p>Parish Council Members: anyone with any feedback on the document distributed at the meeting is invited to forward comments to Doug Green.</p>

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4.0 OTHER BUSINESS	Bev noted that she would be working with Shirley, Gail Clement and Wilma Maracle on the Sweetheart Dinner, scheduled for the evening of Sun 12 Feb. More details will follow in the bulletin.	
5.0 UPCOMING EVENTS	<ul style="list-style-type: none"> • 22 Jan – 10 a.m., QAPC – Annual Meeting of Vestry • 12 Feb – morning, All Saints’ – Archbishop Hambidge visit • 12 Feb – 5-7 p.m., QAPC – Sweetheart Dinner • 21 Feb – 5-7 p.m., QAPC – Pancake Supper • 22 Feb – 7 p.m., All Saints’ – Ash Wednesday Liturgy 	
6.0 NEXT MEETING	Tue 6 Mar, 7:00 p.m. at the QAPC.	
7.0 CLOSING PRAYER AND ADJOURNMENT	Motion to adjourn: Bill Brant. Carried. The meeting concluded at 9:05 p.m. with the Grace.	